

COMMUNITY SERVICES & DEVELOPMENT COMMISSION SPECIAL MEETING MINUTES



January 19, 2022

5:30 P.M. – 7:00 P.M.

Virtual

Due to the extreme number of COVID-19 cases in Jackson County, this meeting was held virtually.

10. Roll Call

The special meeting of the Community Services and Development Commission (CSDC) was called to order at 5:30 P.M. virtually on the above date with the following members and staff in attendance:

Commissioners Present

Marie Quinn-Cabler, Chair
Tom Sramek, Jr., Vice Chair
Marissa Barrientos
Diana Bennington
Marshall Doak
Rebecca Erickson
Barbara Laskin
Chad McComas
Rowena Reeley

Staff Present

Angela Durant, Staff Liaison
Eric Mitton, Legal Staff Liaison

Staff Absent

Aleia Fletcher, Staff Liaison
Tricia Hahn, Legal Staff Liaison

Commissioners Absent

Jason Bull
Shannon Holland

20. Approval of Minutes – 1/5/2022 & 1/6/2022

Motion: Minutes approved as submitted.

Moved by: Chad McComas **Seconded by:** Marshall Doak

Motion passed, all in favor.

30. Public Comments

Principal Planner Angela Durant welcomed the newest commissioner Marissa Barrientos to the CSDC, starting effectively on February 1, 2022.

40. General Fund Grant Application Review and Funding Recommendation

Mrs. Durant reviewed the scoring results for the 2021-23 General Fund Grant funding proposals, and the commission discussed.

The highest and lowest scores from each funding proposal were removed, and an average/mean was calculated with the remaining scores. CSDC commissioners did not score applications with which they were affiliated; commissioners affiliated with a nonprofit that applied were allowed to score other funding proposals.

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With agencies recommended for partial funding, the commission discussed staff reaching out to these agencies to ensure that they wish to accept the proposed, partial funding recommendations, pending City Council approval.

Commissioner Chad McComas recused himself from scoring proposals from Rogue Retreat and Set Free Ministries, and Commissioners Shannon Holland and Rowena Reeley recused themselves from scoring the proposal from Rogue Retreat.

Motion: To move the commission approve Option C as a funding recommendation for the General Fund Grant to the City Council.

Organization	Program	Recommended Funding
Rogue Retreat	Kelly Shelter Navigation Center	\$50,000
St. Vincent de Paul	Housing Move-in	\$50,000
Set Free Services	Providing Basic Needs	\$11,550
La Clinica del Valle Family Health Center	Mobile Health Center	\$7,500
ACCESS	Nutrition Support for Medford's Most Food-Insecure Individuals and Families	\$45,000
Community Works	Dunn House Shelter	\$15,000
Hearts With A Mission	Hearts With A Mission	\$18,750
Community Works	Transitional Housing for Homeless Youth and Youth with Children	\$22,500
Jackson County Child Abuse Task Force/Children's Advocacy Center	Core Services	\$5,000
CASA of Jackson County	Creating Opportunities to Serve	\$15,000
Rogue Valley Council of Governments (RVCOG)	Food & Friends Meals on Wheels and Senior Meals Program	\$10,000

Organization	Program	Recommended Funding
Maslow Project	Family Advocacy Wrap-Around Support Services	\$15,000

Commissioners Chad McComas and Rowena Reeley recused themselves from voting.

Moved by: Tom Sramek, Jr.

Seconded by: Barbara Laskin

Voice Vote: Motion passed, 6-0

50. Remarks from Commissioners

Commissioner Chad McComas discussed the possibility of informing prospective applicants about other potential funding and volunteer opportunities that may exist to assist with fulfilling community needs; commissioners also agreed.

Vice Chair Tom Sramek, Jr. informed the commission that he is resigning with resignation as of February 1, 2022. Chair Marie Quinn-Cabler and fellow commissioners thanked him for his service and expertise on the commission.

Commissioner Marshall Doak remarked that the quality of narratives are important during the application process, requesting applicants to hone in on describing the need to assist the commission.

60. Remarks from Commission Chair

Mrs. Quinn-Cabler welcomed Commissioner Marissa Barrientos and thanked the commission for their hard work and staff

70. Remarks from Staff Liaisons

Mrs. Durant and Mrs. Quinn-Cabler thanked Grant Technician Aleia Fletcher and the commission for their hard work during the overall General Fund Grant process.

80. Adjourn

Meeting adjourned at 6:31 P.M.